# *EVALUATION GRID*

To be tailored to the specific project.

|  |  |  |  |
| --- | --- | --- | --- |
| **Contract title :** |  | **Publication reference :** |  |

| Tender No | Name of tenderer | Economic & financial capacity? (OK/a/b/…) | Professional capacity? (OK/a/b/…) | Technical capacity? (OK/a/b/…) | Compliance with [[1]](#footnote-1)technical specifications? (OK/a/b/…) | Ancillary services as required? (OK/a/b/…/NA) | Subcontracting statement?  (Y/N) | Other technical requirements in tender dossier?  (Yes/No/Not applicable) | Technically compliant? Y/N) | Justification/ notes: |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Evaluator's name & signature** |  |
| **Evaluator's name & signature** |  |
| **Evaluator's name & signature** |  |
| **Date** |  |

[supply offers which comply with the minimum quality levels, should be technically scored in case the award criterion is the most economically advantageous tender. If so, add a technical evaluation grid (setting out the technical criteria, sub-criteria and weightings):

|  |  |
| --- | --- |
|  | **Maximum** |
| **Criteria** |  |
|  |  |
| … |  |
| … |  |
| … |  |
|  |  |
| **Overall total score** | **100** |

|  |  |
| --- | --- |
| **Strengths** |  |
| **Weaknesses** |  |

|  |  |
| --- | --- |
| **Evaluator's name** |  |
| **Evaluator's signature** |  |
| **Date** |  |

1. The selection criteria, in the previous section of this form, have to be met before the technical requirements are assessed. [↑](#footnote-ref-1)